

# Jefferson County Solid Waste & Air Quality Committee

Jefferson County Courthouse  
311 S. Center Ave., Room C2003  
Jefferson, WI 53549  
Agenda

April 7, 2026 – 8:30 A.M.

**Members:** Joan Callan, Robert Preuss, Mark Groose, Dan Herbst, Matthew Tracy  
**Place:** Room C2003, Jefferson County Courthouse OR Via Teams Videoconference

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Meeting ID: 279 621 656 145 3

Passcode: Pa6JV2Rz

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Public Comment *(Not to exceed 15 minutes – Members of the public who wish to address the Committee on specific agenda items must register their request at this time)*
6. Approval of Minutes – February 3, 2026 Solid Waste & Air Quality Committee Meeting
7. Communications
8. Departmental Update
9. Discussion on Solid Waste Departmental 2026 Financial Reports
10. Update from Waste Collection Partners
11. Update on Partnership with Dane County and Waukesha County
12. Discussion and Possible Action on 2026 Events
13. Discussion and Possible Action on future Meeting Dates and Possible Agenda Items
14. Next Solid Waste Committee Meeting is scheduled for Tuesday – June 2, 2026
15. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

# Jefferson County Solid Waste Committee

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Jefferson, WI 53549

## February 3, 2026 Minutes

1. **Call to Order** – Meeting was called to order by Supervisor Callan at 8:30 a.m.
2. **Roll Call (Establish a Quorum)** – Committee Members: Joan Callan, Mark Groose, Dan Herbst, Bob Preuss and Matt Tracy were present. Staff Present: Kim Buchholz. Waste Collection Partners Present online: Colin Barrington, Veolia; Kyle Badtke, Waste Management (Deer Track Landfill), Dave Schilling, Ixonia Transfer Site.
3. **Certification of Compliance with the Open Meetings Law** – In compliance.
4. **Approval of the Agenda** – Motion by Preuss, seconded by Tracy, to approve agenda as printed. Approved, 5-0.
5. **Public Comment** – None
6. **Approval of Minutes – December 2, 2025, Solid Waste & Air Quality Committee Meeting** – Motion by Pruess, seconded by Groose, to approve December 2, 2025, Solid Waste & Air Quality Committee meeting minutes as printed. Motion approved, 5-0.
7. **Communications** – None
8. **Departmental Update** – Buchholz stated that she has been working on updating the website and asked the committee to review website and provide feedback. She also gave members a copy of the 2026 draft brochure. A third electronic event was just added that needs to be incorporated into the brochure yet. She also provided committee members with a copy of the tax insert that was utilized by 12 municipalities for their tax bills. Buchholz updated on year-to-date donations received and was excited to share we have had a couple new donors.
9. **Discussion on Solid Waste Departmental 2026 Financial Report** – No report provided. Currently on track. New year!
10. **Update from Waste Collection Partners** – Kyle Badtke, Deer Track Park Landfill Operations Manager, reported that the wind is the daily issue being faced, controlling the litter. In December Nestle disposed of 23 tons contaminated soil at the park. Badtke stated an intercompany hot topic is developing strong relationships within the community. Badtke wants to meet with Buchholz to further discuss how the landfill can provide education and community outreach. Colin Barrington, Veolia, had nothing to report. Dave Schilling, Ixonia Transfer Station, reported that 2025 was extremely busy for their site. They saw increase in tire recycling for which pricing will remain stable for 2026.
11. **Update on Partnership with Dane County and Waukesha County** – Buchholz provided committee members a copy of each voucher for Dane and Waukesha Counties. This is for households only and there are 10 vouchers per county for 2026.
12. **Review of Solid Waste Cost Summary for 2025** – Buchholz provided the committee with three handouts. The first one shows the 2025 budget, what was budgeted for 2025 and actual 2025 expenditures. The highlighted items were for the 2025 grants and host fees. As of yesterday, all reimbursements for 2025 have been received and deposited. The second sheet provides an overview per year for the program. Buchholz reviewed the 2025 line with the committee.

Buchholz also highlighted the note that the City of Watertown is a valued partner and has provided \$20,000 annually for the program. The third sheet provides a breakdown of poundage brought in through the drug take back program for 2025. Callan asked for poundage received from the Clean Sweep and electronic recycling events. Buchholz did not have those numbers with her but stated she would email them out to the committee.

13. **Discussion and Possible Action on 2026 Tire Fees** – Buchholz provide the committee with a list of current tire fees charged and the amount charged by the vendor written next to them. She asked the committee their thoughts on what charges should be for 2026. Discussion occurred. Motion by Pruess, seconded by Goose, to keep the 2026 fees the same as 2025. Motion approved, 5-0.

14. **Discussion and Possible Action on Cylinder Recycling & Fees** – Buchholz reminded the committee that how to properly dispose of cylinders is a common question received. Due to this frequent question/request, she discussed with Veolia the possibility of adding cylinder collection to our Clean Sweep events. Barrington provided a brief overview of current locations offering cylinder recycling, their response and the associated cost. Buchholz stated that if cylinder recycling was added, the County could not assume the cost. The consumer would need to be responsible for the recycling costs. Barrington confirmed that the cost to dispose of a propane cylinder (1 to 20 lbs.) would be \$5.

Motion by Preuss, seconded by Herbst, to accept propane cylinders on a one-year trial with the consumer paying the \$5 per cylinder recycling fee at our Clean Sweep events. Motion approved, 5-0.

15. **Discussion and Possible Action on 2026 Events and Fees** – Buchholz reviewed the event dates with the committee for 2026. She stated that volunteers are needed to run the events effectively.

She asked the committee on input for traffic patterns at the April event at the Parks Shop due to the new roads with Kikkoman. The committee consensus was to utilize Innovation Dr to Kikkoman Way would be best for traffic pattern because it was a right turn into the parking lot. Buchholz will touch base with Parks Department regarding construction, etc.

16. **Discussion and Possible Action on future Meeting Dates and Possible Agenda Items** – Callan stated that the next meeting is on Tuesday, April 7, 2026. No specific items for the agenda outside the normal ones.

17. **Next Solid Waste Committee Meeting** – April 7, 2026.

18. **Adjourn** – Meeting adjourned at 9:18 a.m. Motion by Preuss, seconded by Herbst. Motion approved.